

Western NSW Local Health District
Western NSW LHD Board Meeting April 2019
Community Health Conference Room, Narromine Health Service
Wednesday 3 Apr 2019, 9:30 — 16:00 AEDT

WELCOME

Ms Cathy Staples, A/HSM, welcomed the Board members at 9.30am and spoke to the briefing regarding Narromine Health Service prior to a tour being conducted.

ACKNOWLEDGEMENT OF COUNTRY

The meeting commenced with the Chair providing an Acknowledgement of Country. Introductions were made.

Attendance of Members

Dr Joe Canalese (Chair), Jason Cooke, Paul Mann, Dr Colin McClintock, Amanda O'Brien, Joan Treweeke, John Walkom.

In Attendance

Scott McLachlan, Chief Executive; Mark Spittal, Executive Director Operations; Adrian Fahy, Executive Director Quality, Clinical Safety and Nursing; Josh Carey, Executive Director Planning Performance and Funding.

Dr Warren Kealey-Bateman, MSEC representative; Lauren Nott, Secretariat

1 Apologies

Scott Griffiths, Darren Ah See, Fiona Bennett

2 Conflicts of Interest

No further changes were noted

3 Board meeting draft minutes 6 March 2019

Minutes of the meeting were endorsed as a true and accurate record.

Moved: Director O'Brien

Seconded: Director Treweeke

All in favour

4 Action Register from meeting held 6 March 2019

Progress on action items was noted by the Board

5 Directorate Update - Medical Services

Executive Director Dr Clayton Spencer was an apology.

The CE spoke to the briefing document which was noted by the Board.

Discussion held re scholarships, rural generalist and registrar pathways. Dr Kealey-Bateman spoke on indigenous mental health and the positive impact of the Ngangkari healing clinics.

6 Directorate Update - Allied Health & Innovation

Executive Director Mr Richard Cheney joined the meeting

Mr Cheney spoke to the briefing document which was noted by the Board.

Discussion held re budget announcement of \$18M for a Rural Research Institute in Orange, NDIS transition, virtual health services, end of life care.

Executive Director Mr Richard Cheney left the meeting

7 Chair Report

There was no report as the Chair was an apology.

8 Chief Executive Report

In addition to the written report, the Chief Executive highlighted:

- Election commitments re capital and staff across the state and potential impact on forward capital works program and health precincts strategy
- Budget announcements – MoH to circulate information which will be forwarded to the Board members.

8.1 Monthly Performance Scorecard

In addition to the written report, the Chief Executive advised:

- New format of report
- Electronic discharge discussed, will be updated to MyHealth records into the future

8.2 NSW Health League Table - February 2019

The League Table was noted by the Board

8.3 2019-2020 Work plan schedule

The schedule was noted by the Board.

9 Health Education and Training Institute (HETI) Update

Adjunct Professor Annette Solman, Chief Executive, Maggie Crowley from HETI and Ms Sandra Duff joined the meeting

Adj Prof Solman spoke about her background and gave a presentation (refer to papers). Discussion held.

Adjunct Professor Annette Solman, Chief Executive, Maggie Crowley and Ms Sandra Duff left the meeting

10 District Medical Staff Executive Council Report, Dr Warren Kealey-Bateman

Dr Kealey-Bateman advised the MSEC is operating well with very productive meetings.

Areas to highlight include:

- Current issues at Bathurst have not been raised at recent MSEC meetings.
- Transport of complex patients to RPAH have been discussed especially in relation to delays. LHD Exec has been progressing with other LHDs to ensure equitable care.
- Rural clinical schools – MSEC wrote to Rural Health Commissioner re concerns including provision of workforce, payment for teaching and time it takes, carrying capacity for training places, post graduate training.
- Welfare of doctors, concern for all staff

11 Directorate Update – Operations, Executive Director Mr Mark Spittal

11.1 Executive Director Clinical Operations Report

Mr Spittal spoke to the briefing document which was noted by the Board.

12 Directorate Update – Planning, Performance & Funding, Executive Director Mr Josh Carey

Mr Carey spoke to the briefing document which was noted by the Board.

Director, HIU recruitment has been completed with Ms Maryanne Mitchell the successful applicant. Ms Mitchell will commence in the position at the end of April.

12.1 Executive Director Finance Report

Mr Josh Carey spoke to the report which was noted by the Board.

12.2 Service Agreement Negotiations Update

Mr Josh Carey spoke to the briefing document which was noted by the Board. In addition the following was noted:

- Supplementation for non-emergent patient transport issue - \$1.8M one off payment.
- Focus going forward will be on expense overrun and revenue targets rather than NCOS.
- Looking to bring back some scenario planning for 2019/20 and future years.

12.3 Finance & Performance Committee Draft Minutes 26 March 2019

The minutes from the meeting of the Finance and Performance Committee were received by the Board.

12.4 Finance & Performance Committee Chair Comments

There were no additional items to note.

13 Directorate Update – Quality, Clinical Safety and Nursing

Mr Fahy spoke to the briefing document which was noted by the Board.

Highlighted:

- Consistent effort to reduce outstanding RCA recommendations
- An accreditation statement will come to the Board for sign off in August. This is a requirement of accreditation.
- Decrease in number of falls for first quarter of the year.
- Deteriorating patients collaborative – 13 facilities are involved. Work being undertaken was outlined for these facilities. Looking at local solutions which can then be taken across the district. This project is supported by CEC.
- LWT handbook distributed to Board members.
- Next DLF will be held 9 May and will include three major work streams – accountability, organisational culture and patient engagement.
- Aboriginal Yarning project was outlined. Yarning tool has been developed and is being adopted across the LHD.

13.1 Patient Story – Letter from the heart

Mr McLachlan spoke to the letter.

13.2 Executive Director Quality and Safety Report

Mr Fahy spoke to the report which was noted by the Board.

13.3 HCQC Draft Minutes 27 March 2019

The minutes from the meeting of the HCQC were received by the Board.

13.4 Health Care Quality Committee Chair Comments

The HCQC Chair gave highlights including the Safety and Quality Account Feedback letter attached to the papers. The letter was noted by the Board.

2019 Western NSW LHD Living Quality and Safety Awards

Board members will be invited to the awards to be held in June.

Nominations are sought from Board members to be judges.

Action:

Board members to advise Ms Nott if they wish to be a judge for the 2019 Living Quality and Safety Awards.

Action by: Board Members

Action due: ASAP

14 Medical and Dental Appointments

14.1 MADAAC Draft Minutes from meeting held 20 March 2019

The recommendations from the meeting of the MADAAC were received by the Board.

14.2 MADAAC Chair comments

Director Treweeke advised Mr Fahey has joined MADAAC.

15 Audit and Risk Committee

15.1 Audit and Risk Committee draft minutes from meeting held 29 March 2019

The draft minutes from the meeting of the Audit and Risk Committee were received by the Board.

15.2 Audit & Risk Board member comments

Director Treweeke advised Director O'Brien attended this meeting and highlighted:

- Items in minutes to come to Board
- Deteriorating patient
- NDIS – presentation

Director O'Brien stressed the value in Board members attending other sub-committees.

16 Business Without Notice

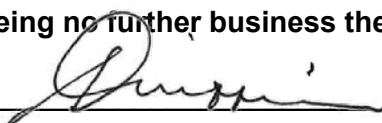
Nil

17 Reflection of Meeting

Reports from executive directors were considered very useful.

There being no further business the meeting closed at 3.00 pm

Signed: _____



Date: 01 May 2019