

Western NSW Local Health District
Western NSW LHD Board Meeting July 2019
Mental Health Drug and Alcohol, Bultje St Dubbo
Wednesday 3 Jul 2019, 8:30 — 15:00 AEST

WELCOME

Ms Patricia Bullen, HSM welcomed the Board members at 8.30am and spoke to the Board members before conducting a site visit.

ACKNOWLEDGEMENT OF COUNTRY

The meeting commenced at 9.30am with the Chair providing an Acknowledgement of Country.

Attendance of Members

Scott Griffiths (Chair), Darren Ah See, Fiona Bennett, Jason Cooke, Paul Mann, Dr Colin McClintock, Amanda O'Brien, Joan Treweeke, John Walkom.

In Attendance

Scott McLachlan, Chief Executive; Mark Spittal, Executive Director Operations,
Dr Randall Greenberg, District Medical Staff Executive Council
Lauren Nott, Secretariat

1 Apologies

Dr J Canalese

2 Conflicts of Interest

Nil to add

3 Board meeting draft minutes 5 June 2019

Minutes of the meeting were endorsed as a true and accurate record.

Moved: Director Bennett

Seconded: Director Walkom

All in favour

4 Action Register from meeting held 5 June 2019

Progress on action items was noted by the Board.

5 Chair Report

The Chair gave an update from the Council of Board Chairs meeting in Sydney:

- The Minister addressed the meeting advising 30% of state revenue now goes to health. A directive was given to the Chairs to look at more efficiencies than has been achieved to date. The Minister is looking for innovators in the system and spoke of positive results of trials being held in some EDs re triage.
- A/Secretary spoke on state budget, election commitments (40 of 55 commitments were unfunded infrastructure), service agreements
- Challenges for Boards signing agreements where they believe funds may not be sufficient was acknowledged. The Board members discussed this.
- Presentation from Auditor General on the findings of the review into Governance in LHDs. These were generally positive with some challenges re clinician engagement
- Discussion held with Chair Nepean Blue Mountains LHD who will be extending an invitation to attend meeting later in year re Badgerys Creek
- Presentation held on state budget noting forecast growth reduced.

- Dr Watson spoke on ED usage, increased presentations, increase in mortality rates for triage 2, increasing number of people leaving prior to treatment.
- Graeme Loy spoke on ICU accreditation
- Dan Hunter spoke on health budget

6 Chief Executive Report

In addition to the written report, the Chief Executive highlighted:

- Recognition of success of research symposium. Research within LHD is increasing and the contribution of staff was acknowledged.
- Rural Health Commissioner was in the LHD for awards and symposiums and took the opportunity to meet with various staff.
- Premier released updated priorities. There has been a significant shift of priorities with more focus on vulnerable populations; changing KPIs including setting new time frames benchmarks for Cat 1, 2, 3 in future years
- The LHD has received \$250K funding from PHN for after-hours primary care in Dubbo, Orange and Bathurst to help establish nurse led clinic with virtual telehealth support.
- The Executive team held a workshop to look at strategies re future years forecast. Next ELT meeting will include further work in this area; identifying staffing, services etc. MoH have requested an insight into efficiencies realised in recent years, strategies going forward. The LHD is looking at forming a sustainability taskforce which will look at procurement, drug savings, short term contracts, rostering of staff etc. The taskforce will include clinician input.
- Planning with PHN, Far West and RDN re First 2000 days is progressing. There may be some funding through Premiers Priorities.
- ED concierge trials across a number of LHDs was outlined.

Action:

CE to circulate Premier's Priorities to Board members

Action by: Mr McLachlan

Action due: ASAP

6.1 Monthly Performance Scorecard

The scorecard was noted by the Board.

Discussion held re preventable admissions.

The CE advised there may be changes in the top priorities for KPIs which will reshape the scorecard. Some targets will be reset.

Action

CE will bring update next month re changes in KPIs and how this will be reflected in scorecard.

Action by: Mr McLachlan

Action due: 7 August 2019

6.2 NSW Health League Table - May 2019

The league table was noted by the Board.

6.3 Co-commissioning of Care (SEF)

The CE spoke to the Co-commissioning of Care paper which was noted by the Board. A discussion was held.

A formal board governance structure will be established which would include Boards, CEs, PHNs, consumers and partner representatives.

Four rural CEs met last Friday. KPMG has been asked to look at models re current collaboration, risks, benefits and plans into the future including potential joint venture with RDN.

CE outlined a number of potential risks and benefits for the LHD.

Action:

CE to bring an assessment of the Co-commissioning of Care project to Board next month outlining opportunity and risks for the LHD.

Action by: Mr McLachlan

Action due: 7 August 2019

6.4 2019 WNSWLHD Health Award Winners

Noted by the Board

7 Quality, Clinical Safety and Nursing

Mr Adrian Fahy, Executive Director Quality, Clinical Safety and Nursing joined the meeting via video

7.1 Patient Story – Kyran Day REACH video

Mr Fahy spoke to the patient story and advised of work being undertaken across the LHD to reconnect/spearhead the REACH program to ensure more consistency across the LHD.

7.2 Executive Director Quality, Clinical Safety and Nursing Report

Mr Fahy spoke to the report which was noted by the Board and highlighted:

- Accreditation of new national standards
- New national sentinel events standards – rolling out awareness program
- Review of RCA analysis – work is being done with Exec Director Aboriginal Health and Wellbeing to ensure culturally safe environments. Work includes staff education, tools to support staff and processes and other connected strategies eg Yarning project, 48 hour follow up etc. Will be reporting back through HCQC.

7.3 HCQC Meeting 26 June 2019 draft minutes

The draft minutes of the HCQC meeting of 26 June 2019 were noted by the Board. Director O'Brien welcomed Director Walkom as a Board representative to the HCQC.

7.4 HCQC Revised Terms of Reference

Director O'Brien spoke to the brief.

Recommendation

The Board endorsed the amended terms of reference for the Health Care Quality Committee.

Moved: Director O'Brien

Seconded: Director Bennett

All in Favour

7.5 Health Care Quality Committee Chair Comments

Director O'Brien advised of a potential suitable temporary community and carer consumer representative for the HCQC. Following discussion, the Board supported this temporary appointment pending interviews etc.

Director O'Brien highlighted the accreditation process for the new national standards.

Mr Adrian Fahy, Executive Director Quality, Clinical Safety and Nursing left the meeting

8 Clinical Operations

8.1 Executive Director Clinical Operations Report

Mr Spittal spoke to the report which was noted by the Board.

- Increasing activity in May was outlined
- Strategies for preventing/addressing bed block were outlined.

8.2 Rural Service Networks

Mr Spittal spoke to the brief regarding rural services networks and a discussion was held.

Motion

The Board endorses the steps proposed and encourages the CE to progress further work as outlined in the brief.

Moved: Director Treweeke

Seconded: Director Walkom

All in favour

8.3 Lachlan Maternity Services

Mr Spittal spoke to the brief regarding Lachlan maternity and surgical services which was noted by the Board. A discussion was held.

To come back to Board in September.

Motion

The Board notes the information and strategies provided and supports the approach taken by the LHD.

Moved: Director Walkom

seconded: Director Bennett

All in favour

Action:

Lachlan Maternity Services to come back to the Board in September

Action by: Mr Spittal

Action due: 4 September 2019

8.4 Influenza Risks

Mr Spittal spoke to the brief which summarised the likely operational risk of a significant influenza season. The brief was noted by the Board and a presentation given.

Discussion held. It was agreed the CE would accelerate a strategy to increase the number and percentage of staff vaccinated prior to the 2020 flu season.

Motion

The Board is concerned from an operational/patient care and financial risk perspective and recommends to the CE that there be a firm message to facility managers that front line category A staff are vaccinated as per the state policy.

Moved: Director Walkom

Seconded: Director Mann

All in favour

9 Planning, Performance and Funding

Mr Josh Carey, Executive Director Planning Performance and Funding, joined the meeting

9.1 Executive Director Planning, Performance and Funding Report

Mr Carey spoke to the report which was noted by the Board and highlighted:

- Final result for end of year should be available tomorrow.
- May – favourable, improved year to date.

Discussion held.

9.2 2019/20 Service Agreement

Mr Carey gave a presentation. The contents of the final 2019-2020 Service Agreement and high-level budget summary were discussed and noted by the Board.

- Final agreement to go to Finance and Performance Committee in July and then the Board in August for endorsement.
- Chair drew the Board's attention to: sections 3 and 4.4 of the agreement where 'the Organisation must...' and Local Priorities (page 10) and stressed the Board's responsibilities under the agreement.
- The CE and Exec Director PP&F to look to articulate in discussions with the MoH, services provided outside the agreement where the LHD is the 'default' provider such as aged care, GP/VMO in small facilities.

9.3 Finance & Performance Committee 25 June 2019 draft minutes

The draft minutes of the Finance and Performance Committee held 25 June 2019 were noted by the Board.

9.4 Finance & Performance Committee Chair Comments

The Chair advised there were no further issues of significance to raise.

10 Medical and Dental Appointments Committee

10.1 MADAAC meeting held 19 June 2019 draft minutes

The minutes and recommendations of the MADAAC meeting held 19 June 2019 were noted by the Board.

10.2 MADAAC Chair Comments

Director Treweeke highlighted the move to standardised practices for employment of staff specialists/VMOs. Advice was sought from the MoH. This advice/process has been distributed to all base hospitals.

11 Audit and Risk

11.1 Audit and Risk Meeting – there was no meeting held in June 2019

11.2 Appointment to the Audit and Risk Committee

Director Bennett spoke to the brief and a discussion was held.

Recommendation

The Board agreed to appoint Mr Stephen Horne to the role of independent member of the Audit and Risk Committee for a term of no more than five years which is to commence on 3 July 2019 and to conclude at a date to be negotiated between Mr Horne and the Chair of the Audit and Risk Committee

Moved Director Bennett

Seconded Director Treweeke

All in favour

11.3 Audit and Risk Board member comments

No further comments

12 District Medical Staff Executive Council

Dr Randall Greenberg highlighted:

- Access to tertiary care from the LHD – work is progressing and the current policy directive is being reviewed. Mr Spittal spoke about work being undertaken with tertiary partners.
- Murray Darling Medical School – concern from Orange clinicians re increase in incoming medical students and supervision/training required to support these students.
- JMO and senior doctor welfare
- Next meeting to be held next week

13 District Clinical Council meeting held 19 June 2019 draft minutes

The minutes of the District Clinical Council meeting were noted by the Board. The CE noted the DCC is providing a good forum to link the hospital clinical councils and streams. Work is being done around the future direction of clinical streams.

14 General Business and Business Without Notice

14.1 Site Visits - June 2019 Debrief

The summary of the site visits was noted by the Board and a discussion held.

Coonabarabran – Mr Spittal advised interviews for HSM have been held. CE advised health precincts conversation has commenced with an EOI for part of land has been issued. Planning and Environment has agreement from local councils to work through vision for local communities.

Collarenebri – Aboriginal Men’s assessment group were in town when the Board visited. The team were conducting community assessments of local men. This was an impressive program and is moving around the LHD with the team visiting Coonamble, Gilgandra and Gulargambone last week. The CE outlined the referral and follow up processes.

Lightning Ridge – CE advised of increasing number of travelling patients turning up for chronic care treatment.

Site visits from 2 and 3 July 2019

Discussion held re Community Health, MHD&A

Action

Feedback to be sent to Ms Nott for collation for next meeting.

Action by: All members

Action due: 17 July 2019

14.2 CEC High Performing Rural Health Systems

The CE spoke to the High Performing Rural Health System report which was noted by the Board and a discussion held.


14.3 AICD Short Course - Governing to protect vulnerable people

The details of the AICD course were noted by the Board. The costs of this Board member training will be covered by the LHD.

15 Reflection of Meeting

Discussion held. There was equal contribution from all members, good discussions.

There being no further business the meeting closed at 3.17pm.

Signed: 

Date – 07 August 2019