

Western NSW LHD Board Meeting 7 April 2021  
 Peak Hill MPS  
 Wednesday 7 Apr 2021, 9:00 — 15:00 AEST

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### Welcome

Peak Hill HSM, Jodie Coen, welcomed the Board members at 9.00am and spoke to the Board members before conducting a site visit through the MPS.

### ACKNOWLEDGEMENT OF COUNTRY

The meeting commenced at 10.15am with the Chair providing an Acknowledgement of Country.

### Attendance of Members

Scott Griffiths (Chair), Fiona Bennett, Jason Cooke (video), Paul Mann, Dr Colin McClintock, Amanda O'Brien, Joan Treweeke, John Walkom.

### In Attendance

Scott McLachlan, Chief Executive, Mark Spittal, Executive Director Operations; Josh Carey, Executive Director Planning, Performance and Funding; Adrian Fahy, Executive Director Quality, Clinical Safety and Nursing (video); Dr Randall Greenberg, DMSEC; Lauren Nott, Secretariat.

#### 1 Apologies

Dr Joseph Canalese, Darren Ah See

#### 2 Conflicts of Interest

Director Cooke advised that his potential conflict of interest in regard to accommodation at Bathurst is no longer applicable. The updated conflicts of interest was noted by the Board.

Director Walkom advised he now has a niece working at Dubbo Hospital. This is to be added to the register.

#### Action

Potential conflicts of interest register to be updated.

Action by: L Nott Action Due: ASAP

#### 3 Draft minutes of Board meetings held 2 & 3 March 2021

##### 3.1 WNSWLHD Board Strategic Planning Meeting 2 March 2021

Minutes of the Board strategic planning meeting held 2 March 2021 were endorsed by the Board.

##### 3.2 WNSWLHD Board Meeting 3 March 2021

Minutes of the Board meeting held 3 March 2021 were endorsed by the Board.

#### 4 Action Register from Board meeting held 3 March 2021

No actions were listed as due today.

#### 5 Chair Report

The Chair advised he attended the Council of Board Chairs meeting on 15 March at which he gave a presentation on 4Ts project; this was well received. Other items on the agenda

included: vaccination roll out, value based care program, data reform, virtual care, Upper House Parliamentary Inquiry, future health strategy, cyber security, appointment of new board members and their orientation program. It was noted Dan Hunter has resigned as Deputy Secretary, Finance and Asset Management and Chief Financial Officer, NSW Health.

Fortnightly updates with Secretary continue with a focus on COVID.

The Chair attended the 10 year celebration for Orange Health Service.

## **6 Chief Executive Report**

Mr McLachlan spoke to the report which was noted by the Board and highlighted:

- High activity levels continue across the LHD and wider state system.
- Work on the surgical recovery program continues.
- Vaccination program – over 2000 vaccinations have been given. This includes staff, aged residents, police, ambulance and emergency services to date for the LHD.
- Future planning is underway for COVID responses when international borders open.
- Phil Minns Dep Secretary and the Chief Nurse will be visiting the LHD. A commitment has been given to continue to fund Rural Generalist Nurse program
- UHPI – first days hearings have been published. Dept of Premier & Cabinet have signaled need for significant funding for such areas as workforce solutions, access to services, access to technology. WNSWLHD NDMSEC have sent a letter to the UHPI requesting to meet with the UHPI when they are in the LHD.
- A cyber security breach occurred between Christmas and New Year at the state level. The impact of the breach was outlined. The LHD has processes in place to deal with a cyber breach which align with eHealth and will be increasing education of staff.

### **6.1 WNSWLHD Performance Scorecard**

The scorecard was noted by the Board and a brief discussion held.

### **6.2 NSW Health League Table**

The League table was not available.

*Director Cooke left the meeting.*

## **7 Directorate Update - Quality, Clinical Safety and Nursing**

*Mr Fahy joined the meeting via video.*

Mr Fahy spoke to the directorate update document and a discussion was held. The discussion included:

- Falls prevention strategies – balancing patient dignity against risks
- Serious incident management – There is a feedback loop which ensures follow up is carried out down the track following completion of recommendations arising from the findings of a Serious Adverse Event Review.
- Leadership orientation and support for HSM positions is critical. There are mandatory components including quality and safety components.

The Board acknowledged the contribution of Mr Fahy and his team for the high quality work undertaken over past years in regard to quality clinical safety and nursing.

## **8 Quality, Clinical Safety and Nursing**

### **8.1 Patient Story – Incontinence Associated Dermatitis (IAD) video**

Mr Fahy spoke to the patient story which was noted by the Board. A video relating to the patient story was shown. This video is also part of a statewide resource for IAD.

### **8.2 Executive Director Quality, Clinical Safety and Nursing Report**

Mr Fahy spoke to the report which was noted by the Board highlighting:

- Monitoring number of incidents where harm scores are changed
- Resumption of accreditation
- Chief Nurse to visit LHD this week.
- HCCC complaints have risen, mainly due to UHPI. These are generally historical ie older than two years.

### **8.3 Health Care Quality Committee (HCQC) Meeting 24 March 2021**

The draft minutes of the HCQC were noted by the Board.

### **8.4 HCQC Chair Comments**

Director O'Brien highlighted:

- HCQC terms of reference were reviewed. These are to come to Board next month.
- Developing template for reporting re innovation
- The six month review with the community representative was held.
- Pharmacy presentation looked at discharge processes.

*Mr Fahy left the meeting.*

*Director Cooke rejoined the meeting.*

## **9 Planning, Performance and Funding**

### **9.1 Finance Report**

Mr Carey spoke to the report which was noted by the Board and highlighted:

- Favourable result for February.
- Money coming back through HI re Dubbo redevelopment for initiatives such as solar panels.
- Early close process is underway.
- Surgical recovery funding will cease 30 June 2021. State arrangements with private hospitals is in place to September 2021 however there is no indication if surgical recovery funding will be extended into the new financial year.
- Interaction has commenced with MoH for next year's service agreement with the LHD.

### **9.2 Finance & Performance Committee 23 March 2021 draft minutes**

The draft minutes of the F&P Committee were noted by the Board.

### **9.3 Finance & Performance Committee Chair Comments**

Director Bennett highlighted:

- Preparation for 31 March early close is underway. The Audit and Risk Committee will be meeting 15 April to discuss early closeresults.
- The Committee is comfortable with the current financial forecast for the year.

- Mr Carey has accepted a secondment to MoH for six months commencing May 2021. Handover plans are underway and the succession plan for the LHD was outlined.
- Terms of reference and the annual timetable were considered. The ToR are included in the Board papers for endorsement and the Committee's annual timetable is to be reviewed again by the Committee at its next meeting

#### Recommendations

The updated terms of reference for the Finance and Performance Committee were endorsed by the Board.

*All members were in agreement.*

The Board wished Mr Carey well and acknowledged his significant contribution to the LHD since his appointment to the role.

## 10 Clinical Operations

### 10.1 Executive Director Clinical Operations Report

Mr Spittal spoke to the report which was noted by the Board and highlighted:

- Pressure points exist across the system including throughout EDs.
- Surgical recovery is progressing with challenges in relation to workforce availability. Support is being sought from other LHDs.
- Winter preparedness (refer to paper) – Indications are it will be a difficult winter for all facilities.
- Potentially preventable hospitalisations (refer to paper) – MoH is in the process of changing the algorithm used to identify chronic disease patients. The new algorithm will see greatly increased patient numbers with no increase in resources. The LHD will be looking at developing further structured approaches and partnerships with primary healthcare providers.

## 11 Medical and Dental Appointments Committee (MADAAC)

### 11.1 MADAAC meeting held 17 March 2021 draft minutes

The draft minutes and recommendations from the MADAAC meeting were noted by the Board.

### 11.2 MADAAC Chair Comments

Director Treweeke provided a summary of appointments made.

CE advised the LHD has just received draft report into an independent review of medical staff administration which identifies a number of issues. The report will be reviewed and brought to the Board.

## 12 District Medical Staff Executive Council (DMSEC)

### 13 DMSEC meeting held 16 March 2021 draft minutes

The draft minutes from the DMSEC meeting were noted by the Board.

### 13.1 DMSEC Representative Comments

The DMSEC meeting was very positive. Discussions centred around:

- Development and growth of services.

- Submissions to the UHPI. The MSEC wanted to send a positive message to UHPI and agreed to send a letter requesting to meet with the UHPI when hearings are held in the LHD.
- Attendance and membership of the DMSEC – vacant positions being followed up by Dr Nott.

## 14 General Business and Business Without Notice

### 14.1 Site Visit Debrief - Lachlan Health Service (Parkes and Forbes), Condobolin, Trundle

It was agreed the site visits conducted by four Board members, CE and EDO were positive and worthwhile.

- The Board was well received and acknowledged the dedication of staff.
- The smaller sized group was more effective.
- Having conversations with staff/patient is valuable. It was reassuring that staff felt comfortable to sit down and talk to Board members.

The Chair encouraged continuing Board members to consider the value of rounding at facilities.

### 14.2 Board Subcommittees

A discussion was held regarding the impact of departing board members on subcommittees. Director Walkom is to attend the next MADAAC meeting.

### 14.3 Audit and Risk Committee Update

The ARC Chair, Ms Leah Fricke has been requested to address the Board in May on the activities of the ARC.

### 14.4 Next Board meeting

As the room in Bathurst is not available it was agreed to move the May meeting to Blayney.

### 14.5 Site Visits

1 June 2021 – site visits to northern sector. To be followed by dinner in Dubbo with ELT.

12/13 May 2021 – Departing Board members will be conducting site visits accompanied by CE.

## 15 Reflection of Meeting

A brief discussion was held.

**There being no further business the meeting was closed at 2.55 pm**

Signed:  Date: 05 May 2021