

Western NSW LHD Board Meeting March 2022  
Conference Room, 7 Commercial Avenue Dubbo  
Tuesday 1 Mar 2022, 8:30 — 12:15 AEDT

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<b>Present:</b>	Matthew Irvine	Board Chair
	Fiona Bennett	Deputy Board Chair
	Jason Cooke	Board Member
	Annette Crothers	Board Member
	Colin McClintock	Board Member
	Amanda O'Brien	Board Member
	David Pheeney	Board Member
	Louise Johnson	Board Member
	Mark Spittal	Chief Executive
	Adrian Fahy	Exec Director Quality, Clinical Safety & Nursing
	Josh Carey	Exec Director Planning, Performance and Funding
	Sharon McKay	A/Exec Director Operations
	Krissy Ukena	Secretariat and EA to CE
	Dr Mark Rice	Representative Medical Staff Executive Council
<b>Absent:</b>		
<b>Apologies:</b>	John Walkom	Board Member

#### **Acknowledgement of Country**

The meeting commenced at 8.30am with the Chair providing an Acknowledgement of Country.

#### **1 Apologies**

Mr John Walkom

#### **2 Conflicts of Interest Register**

Director Cooke advised his wife has been appointed Chair, Australasian College of Sport and Exercise Physicians.

Director Johnson advised she has been appointed Chair of Western NSW Primary Health Network Community Council.

These additional conflicts were recorded, and register updated.

#### **3 Draft Minutes of Board meeting held 2 February 2021**

Minutes were endorsed by the Board.

#### **4 Action Register from Board meeting held 2 February 2021**

Progress on action items was noted.

#### **5 Chair Report**

The 2022 NSW Health Board Members Conference will be held at the end of March. Board members are encouraged to attend. Please advise Board Secretariat accordingly.

Elizabeth Koff, Secretary NSW Health has resigned her position. A farewell is being organized which Mark Spittal and Board Chair will attend.

Cowra Health Service redevelopment has been discussed with Minister for Regional Health.

#### **6 Chief Executive Report**

Mr Spittal spoke to the report which was noted by the Board highlighting:

- Quarterly Performance meeting with Ministry of Health will be held this month

- COVID-19 vaccination demand has declined. The LHD continues to work with the Primary Health Network to support the vaccination program and targeting vaccination in rural communities.
- Ms Susan Pearce has been appointed Secretary, NSW Health. The Board acknowledged Elizabeth Koff's leadership and extended their appreciation for the contribution she has made to WNSW LHD.
- Official opening of Dubbo Safe Haven, Dubbo Health Service Macquarie Building and Western Cancer Centre are planned for 5 March
- Radiation oncologists appointed to oversee cancer care in Dubbo and Orange
- Aboriginal Traineeship and school-based traineeship uptake presented in CE report. There will be an opportunity for more detailed discussion on workforce planning and career development in a future meeting.  
*Action: Schedule further discussion at a future meeting.*  
*Action By: K Ukena Action Due: Revised schedule to be presented at April meeting.*
- NSW Health provided a supplementary submission to the Parliamentary Inquiry into Health outcomes and access to health and hospital services in rural, regional and remote NSW.
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#### **6.1 WNSWLHD Performance Scorecard – January 2022**

The scorecard was noted by the Board.

#### **6.2 NSW Health League Table (December 2021)**

The Health League Table was noted by the Board.

### **7 Collaborative Commissioning**

*Ms Julie Cooper, Executive Director Integrated Care & MS Deborah Hoban, Program Director Collaborative Commissioning Implementation joined the meeting.*

Ms Cooper and Ms Hoban spoke to the brief and provided a presentation (refer to papers).

The Board noted Director Pheeneey and Director Johnson's conflict of interests.

Project progress was noted and a discussion held:

- Benefits and risks of the project and opportunities available
- Clinical Governance, workforce and sustainability of the project after initial three years of funding

The Board supported the recommendation outlined in the paper to exit the joint development phase and enable a Heads of Agreement to be entered into with partner organisations.

#### *Action*

*Discussion on operational process of the project to be discussed at a future meeting.*

*Action By: K Ukena Action Due: Revised schedule to be presented at April meeting,*

#### **Break**

### **8 Planning, Performance and Funding**

#### **8.1 Financial Performance Report**

Mr Carey spoke to the report which was noted by the Board and highlighted:

- January expenditure results were on budget
- This month had an unfavourable revenue result.
- Full year forecast expects an over run for baseline costs as well as an over run for COVID-19 expenditure. This includes surgical recovery planning
- Meetings are planned with Ministry of Health regarding funding for 2022/23

#### **8.2 Finance & Performance (F&P) Committee 22 February 2022 Draft Minutes**

The draft minutes were noted by the Board

### 8.3 Finance & Performance Committee Chair Comments

Director Bennett highlighted:

- The Committee considered the current forecast and is comfortable with the current year end financial position.
- The Committee also noted the small unfavorable full year forecast for baseline costs and that the Covid forecast assumes no further budget supplementation.

## 9 Clinical Operations

### 9.1 Executive Director Clinical Operations Report

**Ms Sharon McKay spoke to the report which was noted by the Board and highlighted:**

- Resumption of elective surgery
- Bourke Multipurpose Service update:
  - Security enhancement plan is being actioned;
  - A new Health Service Manager (HSM) and Nurse Manager (NM) have been appointed. The HSM is expected to commence mid-March and NM in April
  - Met with Economic development officer at Bourke Shire Council to help support the relocation of staff to integrate into the community and have a positive experience.

Action

At the next meeting include a discussion on security at LHD facilities in light of the Anderson Review.

Action by: K Ukena Action Due: 6 April 2022

## 10 Quality, Clinical Safety and Nursing

### 10.1 Patient Story - Lessons Learned

Mr Fahy spoke to the patient story which was noted by the Board

### 10.2 Executive Director Quality, Clinical Safety and Nursing Report

Mr Fahy spoke to the report which was noted by the Board highlighting:

- January's safety and quality scorecard has been a seen a positive result for the LHD
- Carrie Marr, Chief Executive Clinical Excellence Commission has resigned her role
- The LHD is part of the speaking up for safety program conducted by the Clinical Excellence Commission
- Health Service Managers in rural sites are preparing for accreditation in July/August 2022
- FREDeX (Falls Reduction and Empathy Development Experience) simulation training continues to be rolled out. The program will become an embedded program within the LHD

### 10.3 Health Care Quality Committee (HCQC) - 23 February 2022

The draft minutes of the HCQC were noted by the Board.

### 10.4 HCQC Chair Comments

Director O'Brien highlighted:

- Upcoming accreditation and introduction of aged care modules
- Audit conducted into endocrine complications

## 11 Medical and Dental Appointments Advisory Committee (MADAAC)

### 11.1 MADAAC meeting held 16 February 2022 draft minutes

The draft minutes and recommendations from the MADAAC meeting were noted by the Board.

### 11.2 MADAAC Chair Comments

Director Irvine noted the draft minutes and recommendations provided to Mr Spittal, Chief Executive.

## 12 District Clinical Council (DCC)

**12.1 DCC Meeting 16 February 2022 Draft Minutes**

The draft minutes from the District Clinical Council were noted by the Board.

**12.2 DMSEC Representative Comments**

The District Medical Staff Executive Council was represented by Dr Mark Rice, Dubbo Health Service.

Dr Rice highlighted:

- Importance of a DMSEC representative at Board meetings
- Acknowledged there can be some complexities with rotating members attending meeting
- Acknowledged the value of having a clinician as a member of the Board
- DMSEC continues to meet and there is ongoing engagement at sites
- Dr Rice reflected on the passing of Dr Geoff O'Conner, General Surgeon in Dubbo. Dr O'Conner had a significant career practicing not only in Dubbo but also conducted outreach to Bourke. The Board offered their condolences.

**13 General Business**

**Board Subcommittees**

An invitation extended to Director Pheaney to join the Health Care Quality Committee and Director Johnson to join Finance and Performance Committee. Director Irvine will step down from attendance at the Finance and Performance Committee.

**Action**

Notify subcommittee secretariats of change to memberships

Action By: K Ukena Action Due: 6 April 2022

**14 Papers for noting**

**14.1 NSW Health supplementary submission to Upper House Inquiry into health outcomes and access to health and hospital services in rural, regional and remote NSW**

**15 Reflection of Meeting**

A brief discussion was held. It was agreed there is an opportunity for the Board to be involved in more frequent discussions for complex papers or projects and consideration to extend meeting duration if greater conversation is required.

**There being no further business the meeting was closed at 12.15 pm**

Signed:  Date: 06 April 2022